

Michigan Interscholastic Horsemanship Association  
Board of Directors Meeting

Agenda

November 9, 2019 11:00 a.m. – 2:00 p.m.

Old Chicago  
1938 Grand River Rd  
Okemos, MI

Roll Call: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20  
Executive Board: Chair, 1<sup>st</sup> VC, 2<sup>nd</sup> VC, Secretary, Treasurer, Rules, State Show

Introductions:

Call to the Public: None

Agenda

Changes - None  
Motion to Approve  
Second 5/1  
Pass/ Fail

Minutes

Changes - None  
Motion to Approve 5  
Second 15  
Pass/Fail

Treasurer's Report

Discussion – Treasurer submitted a report. The current balance in the bank is \$188,163.00, this is approximately 31,000 or 19% more than last year. There is about \$5,000 that may not be reflected in this amount. Page 1 of profit and loss lists Region E rider registration as \$42, 605, which is incorrect. The Chair will speak to the treasurer because he believes it is a typo.

**Motion to table acceptance of report until this error is corrected.**

Motion to Approve 10  
Second 3  
Pass/Fail

Old Business: None

## New Business:

- A. Budget Committee – D5 we do not have a list of who is on what committee. She would like to see a list and feels this would be more helpful. The 1stVP feels that it is a good idea to have a working budget. In the past there was a financial committee. Would the job of the financial committee be to draft the budget or oversee the budget? D14 feels that there needs to be someone overseeing the budget. The Chair does not believe that there has ever been a budget but believes there should be, and that the Treasurer should be the Chair of the committee. Members should be made up of board of director members only. Interested districts are D5, D9, and D14.
- B. Awards Committee – 1<sup>st</sup>VC would like to put together a committee to assist her in purchasing the awards. She did clean up the storage and has found enough trophies for districts this year. They just need to be cleaned and re-plated. Interested districts for this committee are D1, D6, and D11.
- C. National Championship Committee – The Chair did go to Wisconsin and watched their meet. He feels that the only way we are going to make this happen is to host it first. He would also like to see a committee to assist in putting this together. Interested districts are: D16, D11, and the 1<sup>st</sup> Vice Chair.
- D. D11 – Online Registration- District 11 would like to look into moving towards online registration for the districts. She would like to start working on this in her district and then if successful start to roll out to other districts. The thought process would be to make the program customizable enough that it would accommodate all other districts needs. This process would not be a quick process and may take a couple of years but she did not want to put a lot of time into something that would not be used by all districts.

### **Motion for D 11 to start investigating the use of an online registration system.**

Motion to approve D5

Seconded D15

**Passed**/Fail. 1 vote in abstention.

- E. D14 – Timeline for refunding registration fees. Situation came up through D14 because she participated in early registration. She had a rider that became incapacitated due to a broken leg and could not participate. It has been D14 policy that once the paperwork is turned into the state there is no refund. This parent contacted the Executive Board and was told there was a refund. There is nothing in the book that addresses this situation and she would like

something standard in the rules that addresses when and where a person is entitled to a refund. There is also the consideration of changing divisions bases on loss or gain of riders. This will be taken into consideration and become a board of director standard operating procedure and discussed in future meetings.

- F. D3 – Time frame for conducting Jr. High meets. D3 has requested direction on how late they can do a Junior meet. They would like to do their Junior meet the day before their senior meet. They are hoping to encourage the junior program by doing this. The idea of them being separate was because of the 8<sup>th</sup> grade being separate. Because the rule book specifically states that junior shall be a spring sport this would need to be a rule change.
- G. Rule Changes – As of today there are two rule changes submitted, they have until December 31<sup>st</sup> to turn into proposed changes. 1<sup>st</sup>VC stated that there are a couple of rules that need clarity. One is the rule addressing ties. Specifically, the reserve champion and what happens when there are two champion teams. Do all three teams go? The other rule that needs adjustment is the sharing rule in junior high. This will be done through a rule change.
- H. Executive Board – There were two formal complaints submitted to the Executive Board. The first was a request for district 2 to move from Region E to Region B for regional competition. The complaint stemmed from two points, one being weather and the second was show management. After speaking to the other districts involved the following measures were implemented by the Executive Board: 1) An inclement weather rule (mirroring that of the MHSAA) is being developed and will be presented to be entered into rule at the February meeting or earlier via SOP by the Board of Directors, 2) The Executive Board will be requiring the DC's Region E to be in regular communication and submit an inclement weather schedule prior to the start of the show, 3) The DC's of Region E have been instructed to work with the fairgrounds to secure the indoor arena, 4) The Executive Board will potentially appoint an advisor from the executive board to assist in the operational planning of the meet. An email to District 2, on October 19, 2019, outlined these measures and indicated that a decision to move regions would need to be a board of director decision. If District 2 would like to discuss further the Executive Board would schedule a conference call. Following the 2<sup>nd</sup> VC laying out the complaint and measures, D2 did not feel the resolution was right because she and her coaches have not been spoken to by the Executive Board. Since D2 filed the written complaint outlining their viewpoint it is not standard practice to re-talk to the complainant. D2 had the opportunity to come to States

in October to speak and they declined. They also had the opportunity to contact the board for further conversation after receipt of the email and they did not. D2 feels that it is unprofessional to bring this issue up to the board of directors, however bringing this issue to the board of directors is in the rule book. D2 received a separate email from the 2<sup>nd</sup> VC regarding assistance with their election since the district chair was leaving. The district chair took this to mean that the executive board was coming to their coaches meeting to discuss the complaint. It was again explained that the email indicated that they were only coming to assist in the election. There was no mention of the complaint in the email.

**Motion to deny district 2 moving from Region E to Region B for regional competition.**

Motion to Approve D3

Seconded D16

Passed/Failed

The vote included two votes opposed and 1 vote in abstention.

The second complaint was filed against a DC attending regionals for actions unbecoming a DC. After speaking with the DC and reviewing the complaint, it was found that the DC did display actions unbecoming of a DC. The Executive Board recommended the following actions; 1) the DC in question will be placed on a three-year probation. Any substantiated complaint during this 3-year period will grounds for dismissal from MIHA, 2) The DC will be suspended from attending the 2020 Region B competition. The DC will be responsible for ensuring a replacement for her will attend the regional competition to fill in for her, 3) the DC will provide a written apology to both judges that filed a complaint. This apology will be copied to the Executive Board.

**Motion to approve the recommendation of the Executive Board.**

Motion to Approve D12

Seconded D10

Passed/Failed

**Committee Reports:**

**State Show** – The state show being opened for an extra day made for a long week; however, it was well received so it will be the standard going forward. There was some protest but nothing serious. Thank you to all teams for sending great riders to the state show.

**Rules** – Reminder that deadline is December 31, 2019

**Junior Division** – Discussion above. D5 has been approached about adding 4<sup>th</sup> graders. This would need to be a rule change.

**Regional** – All the regional chairs should have a copy of their regional reports.

## **Membership**

Historian - None

Judges – Judge information is due to the Treasurer by 12/1

Patterns – None

Awards – Discussion above

Finance – Discussion above

Nominations – Chair, 2ndVC and Treasurer are up. Marc DeLisle was nominated for Chair and he accepted. Lauren Fetner was nominated for 2<sup>nd</sup> VC and she will take it under advisement.

Scholarship – There were approximately 75 applications turned in. There were some that were very good. 1/3 of the applications came from teams that were at States. It is believed this was in part from Marc calling the seniors up. They are still being processed.

Tracker Program – Doyle wanted to speak about the person who created the program. The issue came up at the State Finals that we have not paid him because he hasn't invoiced us. It was clarified that the Executive Board has sent him a check for \$6,000.00.

Promotional – There are a lot of old t-shirts and questions as to what to do with those shirts. Lighthouse has been taking them and reselling them. This year there were a lot more than usual. We will try to sell them at the annual meeting. D5 would like to take the remainder and donate them to an equine program for at risk youth. Expo was supposed to send an invoice for the early bird special. She has not seen it yet; however, we do have a booth. They would like to get a tablecloth with the MIHA logo which would cost \$40.00. They would also like linen tablecloths for hanging over the wire racks. For both she is requesting funds in \$150.00. The expo would like for us to do bags again. We have also been asked to go in on a coloring book for the Stallion Expo. This would be a collaboration between all the organizations. The total amount of this collaboration is approximately \$1300.00 brining each cost to about \$200 for each organization.

MHC is not wanting to include our scholarship winners in the expo. They would only like to recognize MHC scholarship winners. We have requested a portion of the show to recognize our State Championship winners. MIHA will follow-up with MHC.

**Motion – To give Candace up to \$1000.00 for promotional items at the MHC Expo.**

Motion to Approve D9

Seconded D1

Passed/Failed

Trying to utilize Facebook for online sales is very difficult. Candace would like to put a survey on the Facebook page. They would rather send out a survey monkey to those that attended state championships rather than get responses from those who were not there.

Logo – This really needs to be pushed because we are getting fewer and fewer submissions.

National Competition – See discussion above

Dressage – No discussion

#### District Reports:

1. All is good the season went well.
2. Had a visually impaired rider. There were accommodations made for her and there were not any issues. She missed regionals by 14 points.
3. Had good shows. Numbers have increased slightly. There were a couple bumps, but they were overcome. Regionals went as well as possible given the weather. Fairgrounds are addressing the issues and hopefully it will be better next year. The banquet went well and was the largest attended to this point.
4. Numbers are about the same. Had a couple teams that had been absent come back. They will be starting a District FB page and will be reaching out to schools to see if they can get riders interested.
5. Competition went well. The EB knows about the CPS being called and the issue is still going on. There will be a new coach for the team and now there is conflict between the parent and coach. At this point nothing has been filed formerly. Since the team has money left and they used MIHA EIN. Can the coaches cash out the account and give that money to the DC for holding until the team issue is settled? Yes, executive board feels that would be an appropriate action.
6. Banquet was held and everything went well. They are getting back a couple of teams.
7. None
8. None
9. Everything is fine. At the banquet they tried a little bit different and held it right after the 3<sup>rd</sup> meet. They did a sportsmanship in the honor of the rider and her father that was killed in an accident.
10. Everything went well. They have three new teams this year. They are doing a couple extra high point awards to get more interest.
11. Everything went well and the banquet will be November 10<sup>th</sup>.
12. Everything went well at the meets. The banquet is November 10<sup>th</sup> and they are expecting over 300 people. They are looking at having a

- brainstorming recruitment meeting for their district. Bob was given awarded volunteer of the year for his county.
13. None
  14. The season went well. There was a rider/team assignment issue. In the end Marie chose to do nothing because the rider was a senior and the only team injured was Marie's.
  15. The season went well and the banquet was last weekend. Had their first State team win.
  16. None
  17. All went well and banquet was last weekend.
  18. None
  19. None
  20. Piggy backed with district 18 and it will not happen again. There was no one in the office and it was very disorganized. There were a lot of issues. District 20 was advised to please put these issues in writing and submit them to the executive board.

Correspondence: None

Call to the Public: None

Motion to Adjourn:

Motion D1

Second D4

Pass/Fail