

Michigan Interscholastic Horsemanship Association  
Board of Directors Meeting  
Agenda  
March 7, 2020 10:00 a.m. – 2:00 p.m.  
MSU Horse Teaching Facility

Roll Call: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20  
Executive Board: Chair, 1<sup>st</sup> VC, 2<sup>nd</sup> VC, Secretary, Treasurer, Rules, State Show  
*\*those in red were absent*

Introductions:

Call to the Public:

Agenda

Changes: Date should be changed to reflect correct date, add D2 to old business.

Motion to Approve 17

Second 15

**Pass/ ~~Fail~~**

Minutes

Changes: None

Motion to Approve 3

Second 10

**Pass/~~Fails~~**

Treasurer's Report

Discussion

Motion to Approve 10

Second 1

**Pass/~~Fail~~**

Report provided by treasurer and read. There was discussion on whether there is a need to keep storage or clean it out and see if the MIHA trailer is sufficient. MIHA is working on a budget and hope to have it soon.

Old Business:

- A. D2 - There was a request to release the minutes of the executive session on January 22, 2020. Because this was a disciplinary issue in an executive session the minutes are not going to be released. The following motion resulted from that meeting and is now placed in the minutes for March 7, 2020.

**Motion:**

**It is the motion of the board of directors to immediately remove Karen Logan from her position as district chair in district 2. It is further motioned that Karen Logan is prohibited from seeking any position with the Michigan Interscholastic Horsemanship Association for a period of three years.**

**Motioned to Approve 13**

**Seconded 1**

New Business:

A. Closing of old bank accounts and financial questions – D3

Discussion on how this situation has been handled by other districts. This should probably be a SOP to clearly define where the money should go should a team dissolve.

**Motion:**

**It is so motioned by District 18 to send this issue to a finance committee to create a SOP that will assist in giving direction on how money and assets will be handled in the result of a team dissolution.**

**Motion to Approve 3**

**Seconded 5**

**Pass/Fail**

B. SOP – Accommodations for riders with disabilities

There was a post that suggested that our organization did not accommodate riders with disabilities. This issue has been discussed in the past. The executive board has put together a SOP and form to address this issue. There was more discussion on this issue and the SOP was presented as: MIHA District shows (Junior High and High School), Regional shows, and the State Finals competition will make reasonable accommodations for those with cognitive and/or physical disabilities to allow them a chance to compete safely in any class offered in MIHA. When accommodations are needed, the show staff will discuss the accommodations with the judge(s) and the other teams competing in affected class(es). There was also a form given that would be utilized in the District to record the disability. Forms will be available online.

Motion:

It is the motion of the Board of Directors to adopt the following SOP as presented.

*MIHA District shows (Junior High and High School), Regional shows, and the State Finals competition will make reasonable accommodations for those with cognitive and/or physical disabilities to allow them a chance to compete safely in any class offered in MIHA. When accommodations are needed, the show staff will discuss the accommodations with the judge(s) and the other teams competing in affected class(es).*

**Motion to Approve 6**

**Seconded 3**

**Pass/~~fail~~**

If a DC approves an accommodation, they should include that in their district report at the BOD.

C. Online registration –

We are currently working on coach's registration. It will be our project over the next year to make registrations for teams and riders as online. We will be making the coach registration online as a trial basis this year. Our Webmaster feels that utilizing the application DocuSign we should be able to make the necessary changes.

**Motion:**

**It is the motion of the Board of Directors to spend up to \$480 for a yearly subscription to DocuSign in order to work towards online registration.**

**Motion to Approve 10**

**Seconded 15**

**Pass/~~Fail~~**

D. Bank Accounts –

There seems to be every few years an issue where a DC leaves and there is difficulty getting money and/or financial documentation on the district. There needs to be a resolution that will allow the EB

to gain access to these records where DC are not forthcoming in producing financial documentation. The question was asked if DCs would have a problem with putting the eb treasurer on their account. This issue will be sent to the finance committee to recommend a SOP.

#### E. Board Appointments – Web Master and Rules Chair

Web master – Brian Bode  
Rules Chair – Amy Franks

#### **Motion:**

**It is the motion of the Board of Directors to Appoint Brian Bode to the position of Webmaster and Amy Franks to the position of Rules Chair.**

**Motion to approve 18**

**Seconded 15**

**Pass/~~Fail~~**

The State Show Chair will remain open to ascertain whether Marc can handle both positions.

MHC is donating all proceeds from their GALA back to MIHA. We are working hard to get donors for MIHA. We would like to, in the next two years, double our scholarships to our riders. We are now on several social media formats. We have seen a small insurgence of interest into MIHA and we would like to see this momentum continue.

#### F. Committees

We are taking volunteers for the following committees: Finance, Awards, Budget, and patterns Sign up sheets were provided if you are interesting in being a part of those committees, please sign up.

## Committee Reports:

State Show – Judges are hired. Midland is not done but they did get their approval to build, which should begin after the State Show. We will be bringing back the scavenger hunt.

Rules – The rules are being processed and will hopefully be out in time for the junior shows.

Junior Division – There was a question as to whether an Indiana rider just over the boarder can ride in Michigan.

Regional – No report

Membership – Committee will be formed to discuss how to get membership and to address the district lines

Historian - None

Judges – No current issues.

Pattern – We are late on junior patterns, but they should be up in the next couple of days. JoAnn will be handling this committee moving forward.

Awards – Lauren will be handling this committee moving forward. Pins have been ordered. Trophies will be recycled from what we have in storage. Year bars have been ordered and should be here in the next few weeks. JoAnn is looking to refurbish the State trophies. The DCs would like to add a trophy for the reserve champions.

Finance – a committee will be formed.

Nominations - Nothing yet

Scholarship – We had 75 applications this year. Would like to see criteria formed for these developed over the next year such as grade point average, community service and who qualifies for a recommendation. They would also like to see a scoring rubric developed in evaluating the applications.

Tracker Program – We will be using this program.

Promotional – We have joined several social media outlets. We have new brochures printed. We have added the social media contents and room for DC contact information. The DCs will be given the electronic version so that they can print their own brochures if they would like. We have over 500 bags printed for the expo this year. We may want to look at a different color so that we stand out. Candace would like to put a place on the website as a resource for districts or teams to order their own awards. Candace would like to contact and highlight past scholarship winners to see where they are now and then put it on the website. There is an app called hoot suite and it will post to all social media formats that we connect to it. Brian is looking to do a 30 second super video for Facebook.

Logo – Designs are due June 1, 2020. We need to start now boosting them on social media.

National Competition – Nothing on this at this point. We need a deadline to decide whether or not we are going to move forward with this.

Dressage – This was voted down at the rules meeting. Currently there is no actual committee. We will leave this on the list until it is decided how they will move forward.

#### District Reports:

1. Nothing to report
2. Not present
3. There is a head coach stepping down and is making her daughter the head coach. She went to talk to the school in order to detach themselves from the school financially. This will also detach them from being recognized as a club at the school. There is a parent complaining and would like to take over the team. However, the new team is requiring the team members to have physicals. It may be recommended for them to form a booster rather than separating.
4. Not present
5. Had some date changes and we will work through any issues that proposes. Still having some issues with one of the schools but we are working through them.
6. We are having our jr meets 5/2 and 3. HS will be 8/28, 29, 30.
7. Not present
8. Not present
9. Jr. meet is 5/30 & 31. Doyle's wife is not doing well at this time. The coach for the MSU college group would like to partner with MIHA to recruit to the college level.
10. Had a problem with a coach but they are working through it and believes it may be resolved. Our first meet is 5/16 and HS will be right up to Regionals.
11. Going
12. Not present
13. Not present
14. JR. meet is 5/16 17 we are up on juniors. Will be losing some riders due to HS rodeo circuit.
15. All judges are hired.
16. Not present
17. All judges hired and good
18. Having issues with the fairgrounds but I am in negotiation to help offset the 6/6 jr meet. Up on HS and Jr teams including a UP junior team.
19. Everything is good
20. Left

Correspondence: None

Call to the Public:

Motion to Adjourn: 3/10

Motion 3

Second 10

Adjourned at 1:36 pm