

Michigan Interscholastic Horsemanship Association
Board of Directors Meeting
December 13, 2014 10:00 a.m. – 2:00 p.m.

10:13am

Roll Call: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20
Executive Board: Chair, 1st VC, 2nd VC, Secretary, Treasurer, Rules, State Show

Introductions: Sarah Permoda, D13

Call to the Public:

Agenda

Changes No
Motion To Approve D17
Second D134
Pass/ Fail

Minutes

Changes Yes
Motion to Approve D5
Second D17
Pass/Fail

Treasurer's Report

Discussion: Report covered. Cash \$147,000 last year was \$124,000 at this time. Vendor deposits is down from last year. Seven vendors are confirmed for next year. Only a \$50 deposit was collected at this time.

D14: Are all our bills paid up for this year?

Treasurer: Is missing region E information. Patches is the only bill she does not have.

Lighthouse sent a check for \$3700.

D5: Saddleup sent to invoices.

Treasurer: Did pay October and November

D5: No add in Saddleup until March but member drive will be in January's issue.

D5: West Michigan expo is supposed to be a flat \$50 fee.

Region financials covered. All were in the positive at the end except region D. The \$1400 startup fee is included in that money.

2nd VC: We need the regions to be on the plus side when turning money in.

D14: We need to look at some of the regions if we are needing to be in the positive.

2nd VC: Agrees. Where we got in to trouble before is at the state level. The state meet doesn't have enough riders to fund itself. When we started sending the reserve teams it helped to put the state meet back in the black. Can we cut back a bit, Yes.

If we get in to the national competition we need to consider the future costs of that.

Some of the things we imposed on even the districts we've taken back to reduce the district expenses.

We may be able to move more back to the state. We have not removed the insurance from the additional district shows.

We are looking at other things to promote the organization and may possibly be the extra cost. Hopefully this will bolster our member numbers.

We will look back at each region's expenses.

1st VC: We like the extra money coming in, but does see we need to look at each region.

D14: Is trying to figure what their fees should be in the future.

Treasurer: Sees what is being said and believes they should be consistent in costs. Region D bases fees off of distance driven to get to the grounds.

2nd VC: Thinks each region should bring back in about \$5000 to the state.

Treasurer: Last year we had a net income in excess of \$50000; this year was much less.

2nd VC: Rider fees were standardized for regions a couple years ago. He knows region D doesn't charge the standard fee.

Treasurer: This year the state meet had a loss of \$9100.

2nd VC: This year we had extra costs of the streamed video.

If you add back in the \$3700 from Lighthouse, we are pretty close to last year.

Treasurer: We don't charge Lighthouse vendor fees.

Miscellaneous is at a \$6900 loss were last year was about \$9000.

Notification: Financial Statements, Judge's Payments, W9 Forms

Treasurer: Judge payment forms, she has received a number of them.

District 3, 5, 7, 8, 9, 10, 13, 14, 15, 17, 18, 19. She has all regions but E.

District 6: Sometimes the judges tell us they filled one out and want to know why they are filling it out again.

Treasurer: You can tell them you are a standalone account and need to make sure your books are complete. The 1099's are due the beginning of February. She needs the information by January to have to send out the forms to the judges.

Financial statements need to be in by the first of January for all teams. Please send all teams together rather than one team at a time. Please send it as a complete package or an email with the number of teams.

D13: If they had a judge do a clinic do they need a 1099 also?

Treasurer: Yes, Please send her the information.

D6: What about an alumni show?

Treasurer: If we pay them yes.

Motion To Approve D13

Second D14

Pass/Fail

Old Business:

A. Registration Form

D13: There is no grade on it.

D14: Either we need to separate the junior and senior form or add the grade.

D13: You can't go by age for what grade they are in.

Rules Chair: Email Brian on adding that. She has a copy

1st VC: Brought up the new form. It does have grade, but states number of years participated in MIHA. We need a box for Junior or Senior. We can send a request for Brian to add it.

New Business:

A. Bars for Next Year

Treasurer: Our contact is retiring and would like to order next year's patches and bars now.

Approved

B. Give Away for Expo

2nd VC: This comes up from the last month and growing the organization. We would like to have something with the MIHA logo on it as a giveaway to potential members, whether it be a keychain or other small item. You can spend anywhere from \$.20 item to \$5.00.

D5: She emailed 8 different items to us choose from within our price range.

Chair: What lead time do we need?

Believes we should order something now to have it for the stallion expo. What is the setup fee?

D5: About \$40 and repeat setup is \$20.

Treasurer: Cost will be about \$3000.00.

D5: Color? Black and white or red and white

201212134-001 Motion to appropriate \$3500.00 for the purchase of promotional items to be given out at the expo booths.

Motion: D17

Second: D13

Pass

C. Webmaster Position

2nd VC: Discussed with the chair to make the webmaster position an Exec Board position. This would be an appointed position. With that he would like to nominate Brian Bode to the board in that position.

1st VC: Believes this has to be a constitutional change.

D14: It could be done as an SOP.

Chair: Believes we should look at getting the position rather than looking for the person at this time.

2nd VC: We would like add the webmaster as an appointed position in the constitution.

D14: Also the job duties will need to be added.

2nd VC: Will write up the job duties.

Rules Chair: If 2nd VC can email her the duties she will put it in for a rule change.

Committee Reports:

State Show: 2nd VC: State Show Chair looked over the evaluation forms and will be addressing 2015's judges covering those issues. Out of state judges generally don't know MIHAs rules well.

Chair: There is also the cost of getting out of state judges here.

Rules Chair: When you're not winning you generally don't like the judge.

Chair: Some of the complaints are that the judges are in a particular district. Every judge has to live in some district if they live in Michigan. We did have good luck with our out of state judges.

D5: Even if we use in state judges for gymkhana we could use out of state judges for the other class.

Chair: We do move the judges around so a mixture is set for every discipline.

Rules: Rules Chair: Covered proposed changes, adding back in the slot allotments. Saddleseat covers the matching color in coat and pants but can be different materials. Trail added missing or not attempted obstacle. Cavesson or drop nose band is required except in gymkhana. Hackamores are allowed in gymkhana even for huntseat attire.

A rule was requested by D16 to the Rules Chair. She referred the change back to him and his coaches to submit. Jumping pattern 3 was also questioned.

Junior Division: NR

Regional: 2nd VC: Need Region E financials.

Treasurer: Stated she received correspondence from the region E treasurer.

2nd VC: Received no requests to change regions. Regions will stay the same. He will get with all the regional chairs to go over the cost structure.

Membership: NR

Historian: NR

Judges: Get forms in to the Treasurer

Pattern: 2nd VC: There are a few more volunteers to get on the region pattern committee. Four patterns are picked for each discipline to the committee. They rank them 1-4 just like the logo contest. They are chosen based on votes. District patterns are chosen by 2nd VC. He will have them up on the website by the winter meeting. District

patterns are optional to use. Regional and state patterns are required to be used.

D13: Has issues finding an appropriate number of poles. Please keep that in mind when picking patterns.

D14: Is there an extra cost if there is an additional show? 3 patterns are chosen so she has to pick the 4th pattern. If you could pick a 4th pattern if it doesn't have an additional cost. Her coaches decide if they are going to use them or not.

Awards: Patches and bar order will be placed now as our contact is retiring. We will receive a new contact.

1st VC: Getting calls about broken legs on the district trophies.

D14: Gorilla glue worked very well. Make sure to wipe off the excess. Hers was broken right out of the box.

Chair: Do you feel it was broken based on the way it was packaged?

1st VC: This year we've had an excess of requests for replacements.

D5: Believes it was the way it was packed. They had to stack them, but no boxes were crushed. It possibly could've been the jarring during transit.

1st VC: He believes the horses are fine when we get them from the trophy shop. If they are picked up by the legs they will break, also dropping it will break them. He will be asking the trophy house to order more horses to replace those taken from good trophies. He will be taking a count of bases needing horses.

Finance: Covered under treasurer's report

Nominations: No nominations

Scholarship: 5 winners have been selected and sent to the Michigan Horse Council. They will be announced at the February meeting.

Districts 16, 14, 1, 15, and 6 are where the winners come from. The alternate is from D6.

D6: The scholarship letters keep getting better and better. There were around 50 applications this year.

1st VC: Stick to the topic and then support the topic. 350-400 words. Coach's recommendations need to be capped. Some of them have been 2 and 3 pages long. They sometimes are longer than the essay itself.

D6: Make sure to follow the rules and form submission.

Chair: Thank your 1st VC and D6 for going through all the essays.

Tracker Program: D13: The most recent update she has is where she took her district and entered information as she would for a meet.

When they reached a problem, he documented it and was going to fix the problem. He has been in correspondence with both D19 and D13.

Chair: We need to move on this.

D6: The last developer passed away recently.

D13: Hyphenated names cause issues in the program. She is emailing to find an update.

Promotional: D5: At the Horse Fest she didn't have a lot of new inquiries. She did have exiting members getting missing year bars. The video went over well. She received a lot of inquiries on attire and what is legal. It was a positive thing for those she talked to. She encourages if you have a booth at a tack sale to put out some MIHA flyers.

Chair: Do we need to have a new MIHA flyer, maybe something nice looking?

D5: Still has a copy of the old flyer with only the 18 districts.

Chair: Would like a copy of it.

She stole D12's flyer for the recruitment and changed the info for D5 and handed it out. It went over very well.

There are so many tack sales. She will be attending one most every weekend from now until March.

D13: Can we get a list of tack sales?

D5: There is a Michigan tack sale directory. You just have to keep pushing.

We didn't do Birch Run as it is the same weekend as the rules meeting.

Chair: Should we do some kind of sticker?

Chair: He would like to do a drawing for an item. It doesn't matter what it is.

Also we aren't doing any follow-up when we talk to these people.

D13: On the form for the drawing we should have their school district so we can provide it to the district and also follow-up with the person.

D17: Do you want more than one thing to give away?

D13: We need to have something that appeals to just horse people not necessarily just MIHA people. An item that doesn't have our logo on it.

Rules Chair: How about at the January meeting every district is responsible for donating a prize to be given out at the stallion expo.

D13: She is always drawn to the laser cut metal signs; something that is just general horse related.

Rules Chair: The items needs to be small horse related.

Chair: Give away two items per day.

Chair: Covers issues experienced with MHC currently.

2nd VC: Are some of the scholarships at risk?

1st VC: His contact says at this time no.

Chair: At this time that is not a concern.

Are there any other expos or major tack sales coming up?

D6: There is one at Birch Run.

D14: It's usually in February

D5: Can get a list together of what is in her area. She knows we don't want to make our Facebook page for advertising, but she does think it would be OK if they were for Equestrian Team Fundraisers.

Chair: Thought we were going to have two pages at one time, a general page and one for everyone to put their items on.

D13: What about an events page? Anyone with a tack sale or show could use it.

D5: If the page is stagnant people will stop looking because nothing is happening.

Chair: Our previous page became a sale page and nothing else.

Where do we draw the line?

D5: Your administrators have to be on top of it and remove those things.

Chair: Let's take Crestview for instance. They do a lot for MIHA in our area but doesn't want to put something out there which is not welcome.

D5: She will look to find if we can add an events page or set up something different.

Logo: 1st VC is working with Lighthouse on getting guidelines for free drawings for logos.

National Competition: Chair: Did not receive anything from D16 on it.

2nd VC: Has not received anything either. He sent D16 a couple of venues. There is one in Indiana and Illinois.

He did contact the MSU pavilion. Unless someone cancels their contract it will not be possible. Midland was a consideration, but there is a concern for available water because of the time of year.

Chair had a conversation with Wisconsin. There is a brand new facility which may be a very good possibility.

Wisconsin does not like the thought of doing it in another state. They still want to do the few classes at the major event in Wisconsin.

2nd VC: To Madison, WI the cost would be about \$189 one way for fuel, \$375 for lodging. Just to get there and stay you're looking at \$675. It would be an easy \$1000 to go per person or group depending on ride sharing and stay.

What rulebook do we use, WIHA or MIHA? There are a number of other issues to work out first.

Chair: WIHA is meeting with the new venue group in January and will have more information after that.

2nd VC: Berrien Springs is at least a year out.

Chair: We have to consider stalling and camping.

2nd VC: While talking to the pavilion, the arena here at the teaching facility can be leased. He believes there are 95 stalls available here at the teaching barn. We might be able to handle WIHA and MIHA here, but when we begin to expand.

Chair: However, there are no spectator locations here.

2nd VC: He would like to send an invitation to Ohio. Currently they only have district meets. They are only about 6 districts at this time.

Chair: Indiana keeps talking about starting a program there. Larry Flanary worked with Dan Grunewald extensively to start the WIHA.

District Reports:

D2: Had an interesting email from an alumni student. They are doing a documentary including MIHA. He has been asked to be interviewed about MIHA and their goals.

Chair: We should ask for a copy to show at our booths.

D4: Not much going on right now. New DC is Kelly Collison.

D5: Had the banquet. All went well. Horse Fest went well. There are two teams who want to move to D16 due to geography. She has no problem with that.

2nd VC: Petition has to be in before the annual meeting.

D6: All is going fine. She will not have any early shows this year. Last meet is the last weekend before regionals.

D10: Things are going well. He had a very difficult parent when dealing with slotting and where practices are held.

D13: Banquet went well. They are tossing around the idea of putting on some clinics.

D14: Things are going well. There is a new treasurer. They added a 2nd junior show on a 2nd weekend. They have almost as many juniors as seniors.

D15: Coaches voted to have a weekend show this year. They will have a Saturday-Sunday show for the first time. It will get the shows over two weeks earlier.

D17: All is well. Had the banquet and losing a few seniors.

D18: Everything is fine. Lesley was voted back in as DC for another year.

Correspondence: Only correspondence was the Lighthouse check and from AIL. He did receive a note from AIL. Our insurance is accident insurance. At the state show last year we had a girl come off and had abdominal pains. The information sent back from AIL contains personal information. The people keep submitting a claim though the problem is not caused from an accident.

He receives a claim pay stub on each claim. AIL is paying out more than we are paying in. The company is paying ambulance, ER, etc.

The company is paying the businesses not the individuals.

The form is on the website for AIL claims.

D5: Staples the accident report to the claim form for her people.

Call to the Public: None

Motion to Adjourn:

Motion D13

Second D17

Pass/Fail

12:55pm

Motions:

201212134-001 Motion to appropriate \$3500.00 for the purchase of promotional items to be given out at the expo booths.

Motion: D17

Second: D13

Pass

Tasks:

Each district is responsible for bringing an item to place in a drawing for the stallion expo. There will be two drawings per day of the expo. Any additional items will be used for other booths at expos or tack sales as give away items.