

Michigan Interscholastic Horsemanship Association  
Board of Directors Meeting  
Agenda

May 11, 2016 6:00 p.m. – 10:00 p.m.

6:21 pm

Roll Call: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20

Executive Board: Chair, 1<sup>st</sup> VC, 2<sup>nd</sup> VC, Secretary, Treasurer, Rules, State Show, Webmaster

Introductions: Lisa Crowder, Kristie Steckler, Mike Zerbe-DC18, Sandy Zerbe, Sarah Promota

Call to the Public:

No public input.

Agenda

Changes Yes

Motion to Approve 13

Second 12

**Pass/ Fail**

Minutes

Changes Yes, Registration fee \$25 & \$65

Motion to Approve 14

Second 1

**Pass/Fail**

Treasurer's Report

Discussion \$106,000 in our checking \$8400 in non sufficient checks. Benton Harbor is the largest at 4340.00. Vendor deposit stayed the same at \$50 per. Jackson equestrian team, \$190.00. \$162 from states team in district 12. District 3 check \$1002.00 from juniors. \$130 for a closed account.

Motion to Approve 5

Second 13

**Pass/Fail**

Old Business:

A. SOP Follow-up

Webmaster: There are four different SOPs. These were covered in March. These are the corrected version. A quick review is needed then they will be posted. Two are accounting guidelines. We cleared up dates.

D9: Expresses his opinion on returning funds to the state. He operates on a sliding scale because of the distance of travel. If it is expected, deduct it before giving out the funds.

1<sup>st</sup> VC: Asks the treasurer to reduce the amount going to the region by \$500 to accommodate the funds which are supposed to be returned to the state from regions.

1<sup>st</sup> VC: There is a concern that if we establish a reduced rate that we will have less money come back from regions to go into the state funds. Are there any thoughts?

D14: Isn't it stated there already?

D16: Why do we need that as an SOP? What happens if a region doesn't return the \$500?

D9: They have returned money to the state. He just was voicing his objection to giving the money just to return it.

D14: Each region gets a checkbook. She doesn't even include it in her accounting because she only uses it if needed.

Webmaster: Asks if there is a reason for the objection.

D9: It is a personal preference.

D14: The SOP is fine. Whatever is there is always in the state's hand.

Webmaster: It's an accounting guideline.

1<sup>st</sup> VC: There has been at least one judge who wants to cash their check the next day.

D11: Some grounds want payment in advance.

20160511-001 Motion to accept the Region Accounting guideline as written

Motion 5

Second 14

Passed/ No-1, Abstain-2

20110511-002 Motion to approve the coach removal SOP

Motion 9

Second 11

Passed

#### New Business:

##### A. PPO Process – District 14

D14: Has a team with two riders having PPOs against each other. She has no idea how to handle it. The female of the couple boards at the coach's house. That is where the practices are held.

D13: Her opinion is that is a legal matter and not our concern.

D14: Can we back the coach if the child is not allowed to ride?

D4: The two people are parents to two different kids on the team.

D13: Isn't there a distance limit? If so, then it is up to the people who have the PPO maintain the distance.

D9: Had a similar situation, they had the parents go to the courthouse and work out a solution as to how it would be handled.

D14: Can one be excluded?

1<sup>st</sup> VC: The coach and DC would have to assess why the kids was not at practice.

D14: If the kid can't make the practice then they can't be on the team.

## B. District and Team Roster

Webmaster: A suggestion was made to add a section at the bottom of the roster to identify groomers. A few were suggesting some changes to the district roster and keeps it to one form.

Proposes a change to the forms.

D13: She would like to add adult volunteers.

Webmaster: He will work on the changes and present it to the board.

D13: Would like fees added to the website.

1<sup>st</sup> VC: Has a problem with that because if the parents see one fee they will assume that is what it is.

D16: Can it be a field left blank to fill in?

D13: The whole reason she brought that up was because she couldn't remember.

Webmaster: He will create a password protected area to place those type of items in.

## C. Coaching Issues – District 16

D16: Has a situation where a coach has given no reason to remove the coach. The team is not affiliated with the coach. They call it a club. The athletic director is attempting to replace the coach. The school does not support the team.

Some information if being relayed to the chair and is not making to him. The person attempting to take control of the team has not filled out any paperwork. As such they will not be recognized as a coach by the district. Has anyone else dealt with this issue?

1<sup>st</sup> VC: The person has not contacted any of the executive board members. The AD did send an email to the exec board with concerns. They recognize the team as a school club. The school has the right to approve the coach.

D16: He believes she has gone behind his and the coaches' backs to the school board. He believes she is telling a mistruth.

1<sup>st</sup> VC: If the school has it in their bylaws that the group is recognized by the school we cannot go around it. The athletic

director has to come to your meetings, and you have to work through them. The school has to approve of the coach.

D14: You can make recommendations to the athletic director, but they have the final say.

D5: We need to be careful on how we work with the schools. We don't want to start pulling teams. We don't want to lose the support of the schools.

D18: He has a large team and knows there is no way he can effectively coach all the kids. He has to work with the rest of his coaching staff to make it work. He calls his personal coaches.

D16: Will have another meeting with the AD.

D12: You can let your AD know that if they are putting a coach in place they will accept liability.

D2: Make sure you verify if the school has accepted clubs as part of their charter. Also verify whether there are any violations to a code of ethics.

#### D. Team Question – District 18

D18: Two Christian schools have merged their athletics to get enough to form one team.

1<sup>st</sup> VC: The school that the child attends, is it recognized as a school sport? If so or it is a club they may be required to ride on the school's team. If there are more than two riders they will have to ride with the school. If it is not recognized, there are some gray areas.

D5: The rulebook says per building. She has two Christian schools who merged their athletics, but have different buildings. There are two separate teams due to the "building" wording.

Webmaster: Reads the rules from the rulebook.

1<sup>st</sup> VC: If two kids sign up then they have to form a team. One can ride for the public school.

#### E. Registration Fees

1<sup>st</sup> VC: The insurance company has not yet raised our rates. They are going to. They will not for juniors. Do we want to change that. Brian sent out a correction to the minutes stated a vote at \$25. The consensus is to leave it at \$25. High school is \$65. This includes insurance.

D4: How much is insurance?

1<sup>st</sup> VC: The cost is going from \$2 to \$5 for senior. That being said, the insurance company has not stated officially what the cost

is going to be. It will not change our senior registration fee. That will remain \$65 this year.

1<sup>st</sup> VC and Treasurer apologize for their error.

#### Committee Reports:

State Show: Quiet, judges are hired. There was a comment at the end of the annual meeting about judges at the state meet. He always try to get a mixture of people who have different preferences. He is not going to hire all stock judges. He tries to keep it well rounded. He really knows what they have a predisposition for when they pick horses.

Rules: All rulebooks are sent to the judges. He still believes we will have an issue with the saddle seat boots. We will still see lacers.

1<sup>st</sup> VC: Is inquiring on a posting of the Facebook message.

D5: Junior pattern 4 Eq over fences: It shows an arrow going straight over the first rail. What is being said is it should be an arrow coming at a specific diagonal when approaching the first jump at a trot. The jump key states trot.

All persons are being directed to contact the executive board.

D9: Does this have an impact this year?

State Show Chair: It has to be ridden as written.

D5: The author states the pattern is incorrect. Do we correct it or go with what is printed this year?

1<sup>st</sup> VC: Believes we should go through it the way it is written this year, and make the change for next year.

D11: If the arrow is that big of a deal, can't the decision be made at the DC level to make the change?

D14: Doesn't advise it.

1<sup>st</sup> VC: We will acknowledge the error and make the correction for next year.

Junior Division: 2016-725 junior riders without district 17 and district 2015- 771 riders

Regional: No report

Membership: No report

Historian: No report

Judges: No Report

Pattern: No Report

Awards: Trophies are here. Do not leave without taking them. Get your pins. District bars will be at the next meeting. High school trophies are ordered. He will double check on regions and states. 2016 bars and in.

Finance: 501c3 is reinstated back to the revoked date. The 2014 return is due on Monday in the mail. It is done. She just has to mail it. A 1099 did come back.

Webmaster: Thanks the treasurer for all her efforts to get the problem corrected.

Treasurer: You can only be reinstated once. The 990 has to be filed in order to keep our status. You can file two 6 month extensions if needed for the 990. Both the state and federal are current. There are no hard copies mailed out anymore. She has started a calendar with dates.

Nominations: Little early for it, but 1<sup>st</sup> VC, Secretary and Treasurer positions are up.

Scholarship: Checks are being sent out.

Tracker Program: Made about 22 updates in the last two weeks. Shelly has been a big help in bug checking. He keeps updating the version on the web. He encourages side by side testing for the junior meets. He would appreciate the help.

Promotional: She has been working with the Facebook page and receiving feedback.

Logo: No logos have been submitted. June 1<sup>st</sup> is the due date. He will put up those not selected from last year if the submitters are still students.

National Competition: No report

#### District Reports:

1. All is good. Junior meet 6/11
2. All is good. A rider is claiming a cognitive impairment which is covered under the ADA. She is asking for the pattern to be read to her. She has documentation of the impairment.  
1<sup>st</sup> VC: Past practice allows it.
3. All is good.
4. All is good.
5. Up 5 riders.
6. Meet is this weekend. Up to 67 riders this year.
7. Not Present
8. All is good.
9. All is good.
10. All is good.

11. All judges are booked. Had a donation of a traveling trophy for their district in memory of a former rider.
12. All is good. Riders are up.
13. All is good.
14. Junior meet is this weekend. 38 riders, up one from last year.
15. Down from 56 to 41 riders.
16. All is good.
17. Not present
18. All is good.
19. 76 riders for juniors meet is Saturday.

Correspondence:

Insurance liability only covers a site. If a team wants coverage, but practices in different sites, they will need to have multiple policies.

The cost is \$50 per year per site.

Meets are insured only for the time of the meet.

The liability covers the grounds. We have a separate liability insurance for the DCs and executive board. Coaches would want to put on a liability rider on their farm or homeowners policy.

Insurance paperwork handed out.

Call to the Public:

Motion to Adjourn:

Motion 9

Second 12

**Pass/Fail**

8:36pm