

Michigan Interscholastic Horsemanship Association
Board of Directors Meeting
Agenda

May 9, 2018 6:00 p.m. – 10:00 p.m.

MSU Horse Teaching Facility

6:04pm

Roll Call: **1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20**

Executive Board: Chair, **1st VC, 2nd VC, Secretary, Treasurer, Rules, State Show**

Introductions:

Jan Donath, Edwardsburgh

Call to the Public:

None

Agenda

Changes Yes

Motion to Approve D1

Second D17

Pass/ Fail

Minutes

Changes

Motion to Approve D13

Second D18

Pass/Fail

Treasurer's Report

Discussion Handed out and discussed Ending 130,159.89, regional accounts brought to around the \$5000 mark.

Motion to Approve D5

Second D13

Pass/Fail 1 Abstain

Old Business:

A. Advertising budget

This year a one time only payment will be given to each district for such things as advertising and equipment. \$250 for junior and \$500 for senior.

New Business:

A. What paperwork is required for grooms

D13 required grooms to fill out the medial release and media release. Grooms are a vague thing. We only charge the insurance, correct?

Answer: Yes

2nd VC: If it isn't documented we should put it in the rulebook

D5: Believed we had them fill out all the paperwork except the horse information.

D9: Agrees we should have the media release and medical release.

D14: Has them sign the disclaimer on the registration form and the concussion paperwork also.

D13: Would like it written somewhere.

1st VC: We don't have anything written for rider registration. The online registration is on the list of things to accomplish.

20180509-001 Motion to develop an SOP dictating what information is required for registration.

Motion D5

Second D13

Pass

B. MHSAA Cap (coaches advancement program)

2nd VC: Attended her first MHSAA Cap course. We should put something together for new coaches such as how to fill out a slot sheet.

Think about what you need to inform your coaches of continuously.

Financial report preparation

C. Registration form additions

D5: Had a couple people electronically sign their forms. Her concern is the owner's name is just typed. What happens if there is an issue? What if the owner didn't really give permission to use the horse?

2nd VC: We need to look into this for the future.

D11: It may be no different than if a signature was forged.

2nd VC: Until we get a solidified process, maybe a call in to the owner would be prudent.

The line stating the signature requirements is a little small. Can we increase the font size?

Indication that all signatures are required before the form will be accepted.

D. 501c3 information

D13: Has emails with the tax ID number. She has a coach with an account that is charging her fees.

1st VC: Our status can be found on the Michigan 501c3 page and lookup MIHA.

D18: Our tax ID at Staples has lapsed. Could someone update that?

Charitable gaming rules are tabled until June's meeting.

E. Meeting date change for November

November 10th meeting will be moved potentially to Jackson National Life

F. Districts 18 and 20 merger?

D18: Numbers are very low for both district 18 and district 20. District 18 does not have a facility which is conducive to an MIHA meet. It would make sense to merge the districts.

2nd VC: Has this been discussed with D20?

D18: The DC has not come to the junior cooperative meeting, so she has not had an opportunity to discuss it. Has had some discussions with D20 coaches on having a more collaborative group.

2nd VC: The executive board will make attempts to contact district 20's DC to start. We will need to determine the process.

1st VC: The BOD has the power to make these types of changes; however, we would like to find more information.

Committee Reports:

State Show: No report

Rules: no report

Junior Division: Don't forget your coop forms.

Regional: You should have your judges hired.

Membership: No report

Historian: No report

Judges: Rulebooks have been sent out to the judges

Pattern: Marc did have corrected trail patterns on the website for juniors. Send the 2nd VC an email if you want to be on the pattern committee.

Awards: Junior high trophies are here. Do not forget to take them tonight.

Finance: Discussed

Nominations: No Report

Scholarship: No report

Tracker Program: D13 just ran the latest version today. Tomorrow she will have another update. Currently you cannot edit the coach name. Also is looking to make a video on use of the program. She can create a private Youtube channel which she can add members to place this video.

Promotional: D5: Putting another Facebook post for the Lighthouse scholarship, and one for the Logo contest.

Do we want to do another SaddleUp ad now or wait?

1st VC: We can do some advertising on Facebook for a small fee, and do more electronically. We will look into the cost and report next meeting.

Lanyards and graduation cords are here. D5 has fronted the money. Please reimburse them if you ordered. The lanyards are \$1.15 ea.

She is going to start putting information together to put through MHC. If we would like to be more involved in MHC Candice is volunteering to attend. Bob from D12 is still a delegate.

D5: What is being ask from us is to show the horse industry has an impact through the number of riders and amount of money spent in the horse industry.

20180509-002 Motion to become members of the MHC and pay the registration fee.

Motion 1st VC

Second D9

Passed

D9: Recommends Candice be one of our delegates to MHC.

D12: Can help put a packet together to show what benefits are of being members of MHC.

Michigan's horse industry and get a voice.

Logo: Submissions due June 1st. Remind your submitters about copyrights.

D16: The meetings at the Capitol were to come up with legislation regarding National Competition No report

Dressage: D9 The intent tonight is not make a presentation on everything, but trying to incorporate dressage on a trial basis or two years in the senior division only. The plan is to make a formal presentation in September. With the BOD approval they would go on to submit it to the February meeting.

District Reports:

1. 75 riders and 11 teams for junior
2. About even, no A teams. Has a decision on the coaching issue in her district. The person is coaching Brown City junior in D14.
3. Has her registration done, 10 teams with 34 riders. Had a fundraiser or the district raising over \$800.
4. Has a lot of co-ops. There is no limit on the amount of different schools which can co-op. Has over 70 riders this year. Goal for next year is 75.
5. All is good. Down on riders but one of the teams went back to district 8. She believes it's the date of the show causing the problem. HS is looking good.
6. Going to have their show this weekend, 11 teams with 51 riders.
7. No junior meet. One team went to district 10 and one to district 1.
8. All is good

9. Going well, had 28 riders last year and 42 this year. A couple of new teams and possibly 4 new teams for senior.

10.49 junior rider on 9 teams.

11. 38 riders, and lost a couple teams because of coaching issues and missed deadlines. Is requiring coaches make at least 50% of coaches meetings in the district.

1st VC suggests she submit her district rules.

12. 32 rider on 8 teams. If anyone gets a call from potential riders, Bob talked with numerous Michigan people about MIHA at Equine Affair. He hands out cards to parent and potential riders.

13. 24 riders which is up this year. Two new teams this year. Had an issue with stangles which she has turned away for this year.

14.35 riders on 10 teams

15. Did lose a few riders

16. Numbers up about 20%. Doing 4 speed shows in the summer near Hudsonville.

17. Meet is this weekend. Has 18 riders.

18. Has 6 teams and 27 riders. Has various coaching issues, and is planning to have a coach's meeting soon to discuss recruitment.

2nd VC: Document everything. If it comes to removing a coach, you need to have documentation.

D9: Emphasizes that documentation is necessary.

19. Exactly the same number as last year, 75. Meet is this Saturday.

20. Not present

782 registered junior riders.

Correspondence:

D14 Needs an email sent from the treasurer to the Cass City team.

New coach for IDA in district 10.

Call to the Public:

None

Motion to Adjourn:

Motion D18

Second D12

Pass/Fail

7:40pm