

Michigan Interscholastic Horsemanship Association Standard Operating Procedure

Requirement of Participation – District Chair

Current:

Article VIII - Organization of Districts

4. Responsibility of the District Chairperson are:

- i. The District Chair or representative must be in attendance for at least 50% of the monthly Board of Directors meetings.

SOP addition/clarification:

- District Chairs who have missed more than 50% of the monthly Board of Directors meetings, without sending an alternate representative, will not be eligible to hold the position of District Chair the following year. Attendance percentage will be calculated for meetings held from October 1st -September 30th each year.
- If materials (trophies, rulebooks, patches, year bars, etc.) are distributed at an in-person/face to face meeting or pick-up event and District Chair or their designated representative is not able to take materials for any reason (including lack of payment, missing registration paperwork, etc.), the District Chair must email the full Executive Board (mihaexecutiveboard@gmail.com) to make arrangements that are convenient for the involved Executive Board member(s). Any costs incurred (shipping, etc.) will be at the expense of the District Chair.
- If sending a representative to pick up materials, District Chairs are asked to give the name of the approved individual to the Executive Board in advance.